**2023-2024 Fulbright Distinguished Awards in Teaching Short-Term Program**

Project Proposal Form

**Program Description**

The **Fulbright Distinguished Awards in Teaching Short-Term Program (Fulbright DAST)** sends expert U.S. K-12 educator leaders to participating countries for 2-6 weeks to carry out educational consultancies at host country schools, teacher training colleges, government ministries, or other educational institutions identified by U.S. Embassies and Fulbright Commissions. Participants share their expertise with the host institution and work to meet its educational needs while building their knowledge of the host country’s culture and educational practices. The program is designed to complement, not replicate, existing programs such as the English Language Specialist and the Fulbright Specialist programs.

**Project Proposal Guidelines**

The U.S. Embassy or Fulbright Commission should work with their networks of contacts in their country’s educational system to identify suitable projects to send to ECA and IREX for review **by April 14, 2023.**

* Projects must be between **2-6 weeks in length** (longer projects are preferred).
* Projects must take place between **April – December 2024** (projects occurring in June, July, and/or August are strongly preferred so educators can participate during the U.S. school break).
* U.S. Embassies and Fulbright Commissions may submit up to **2 project proposals**.
* **Projects should balance generality with specificity**. It may prove challenging to recruit educators for projects which are overly narrow in scope.
* **Projects must have clear educational objectives**. Please avoid very broad project ideas such as “cultural exchange” or “teacher training,” but do include educational objective(s) that address a particular need at the host institution.
* **Please use pedagogical/educational terminology** related to the focus area of the project
* Please provide detailed background information about the host institution, its educational needs, and the anticipated role of the Fulbright DAST participant. **This information helps educators to apply for a project they are most appropriately qualified for.**
* Please review the FY23 program cable for more information.

**Instructions for Completing Project Proposal**

* Fill in the text boxes below with your answers **in red**. Please fill in or replace the “**□**” with an **X** to indicate your answer.
* A point of contact at the host institution may assist in completing this form, however, the Fulbright Commission/U.S. Embassy official submitting this form should proofread it to ensure complete responses that will be clear to a prospective U.S. teacher applicant.
* Provide as many virtual resources about the host institution as you can. This will enable applicants to conduct independent research about the host institution.

**Once a project proposal is submitted to IREX, ECA and IREX will review and send questions to the U.S. Embassy/Fulbright Commission to clarify aspects of the project proposal, if needed.**

**Fulbright Commission/U.S. Embassy Information**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Country/Territory:
2. Contact information of the U.S. Embassy/Fulbright Commission representative submitting this form:

First name: Last/ Family name:

Title:

Organization:

Email address: Phone number:

1. How many project proposals are you submitting for the FY23 Fulbright DAST Program?

**□** 1 **□** 2

1. If more than one project proposals are being submitted as part of the FY23 Fulbright DAST Program, please indicate the priority of this project:

**□** 1st priority project **□** 2nd priority project

**Project Information**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Host Institution name (in English):
2. Host Institution name (in local language):
3. Host Institution location (city, country):
4. Host Institution type:

**□** Teacher training institution **□** Primary school **□** Secondary school

**□** National, state, provincial or local Ministry or Department of Education

**□** Other

1. Host Institution website:
2. Host Institution department/unit:
3. Host Institution contact name:
4. Host Institution contact email:
5. Host Institution contact phone:
6. Please describe the desired date range for the 2-6-week project between January and August 2023. (Specific dates will be negotiated between the host institution and the selected participant):

1. Please enter the total number of days required to complete the project: ­­­

*This number should include travel days, weekends, and holidays that will occur during the project. Please include 2-3 working days for the teacher to settle in, participate in an orientation and safety and security briefing by the Post or Commission, and get acquainted with the host institution before the project work begins.*

1. Please identify any holidays or school breaks during this period:

**Project Scope**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*As the responses in this section will be shared with prospective applicants, please provide as much information as possible to help introduce applicants to the host institution, its educational needs, and the role the applicant may play in supporting it.*

*Host Institution + Project Rationale*

1. Please describe the host institution (history, demographics, location, etc.). Please include the operating status of the host institution (in-person, virtual/remote, hybrid etc.).

***\*High quality photos of the host institution are also requested to help IREX promote this Fulbright DAST project. Please submit photos along with completed project proposal.***

1. What educational needs does the host institution have that the Fulbright DAST participant will help address? What is the importance of this Fulbright DAST project to the host institution?
2. Describe the Fulbright DAST project. What role will the Fulbright DAST participant play at the host institution? What is the potential impact of this Fulbright DAST project on the educational system of the community/country?
3. Has this project been conducted previously/does it build off an existing project? If yes, please elaborate.

*Project Beneficiaries*

1. Who are the direct beneficiaries of the project?
2. Who are the indirect beneficiaries of the project?

*Desired Outcomes*

1. What are the desired short-term *and* long-term outcomes and immediate deliverables of the project?

*Project Activities*

1. Please describe the activities that are envisioned that the Fulbright DAST participant will carry out:
2. If the Fulbright DAST participant will be working with project partners, please describe these project partners:

*Preferred Qualifications*

1. Describe the preferred skills and knowledge that the ideal Fulbright DAST participant should have to succeed in carrying out this Fulbright DAST project.
2. Preferred teaching level: **□** Primary **□** Secondary
3. Required subject area expertise (you may select more than one):

**□** All subjects (primary/elementary level)

**□** Agriculture

**□** Art

**□** Curriculum Specialist

**□** Democracy Studies

**□** English as a Foreign Language

**□** Environmental Studies & Climate Change

**□** Family and Consumer Science

**□** Fine and Performing Arts

**□** Gender Equity

**□** Gifted and Talented Education

**□** Guidance/School Counseling

**□** Foreign Language (Other than English)

**□** History/Social Studies

**□** Language Arts (literature and language)

**□** Librarian/Media Specialist

**□** Mathematics

**□** Media Literacy

**□** Music

**□** Physical Education/Health

**□** Science

**□** Special Education for students with disabilities

**□** Teacher Training

**□** Technology/Computer Science

**□** Vocational and Technical Education

**□** Other:

1. Is knowledge of a language other than English a requirement for this project?

**□** Yes **□** No

If yes, indicate language and level of proficiency required:

*Resources*

1. Will the teacher be provided with resources (books, curricular guides, technology, etc.)?

**□** Yes **□** No

If yes, describe what resources will be provided to the Fulbright DAST participant:

If no, describe what resources the teacher is expected to bring to carry out the project:

**Finances and Cost Share Commitment**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Lodging Expenses*

1. Describe the lodging arrangements during the participant’s time at the host institution:
2. Who will make these lodging arrangements (participant, IREX, host institution, U.S. Embassy, etc.)?
3. Who will provide/pay for the participant’s lodging? Select all that apply:

**□** IREX **□** Host institution **□** U.S. Embassy **□** Fulbright Commission

**□** Other:

1. Apart from lodging at the host institution, will the participant need to be lodged anywhere else (i.e., in a hotel for their arrival/departure from country)?
2. If IREX is to provide funds to the participant for their lodging, please indicate the total amount in U.S. dollars:
3. If an in-country actor, such as the host institution and/or the U.S. Embassy/Fulbright Commission, is providing cash to the participant or in-kind cost sharing to cover lodging expenses, please indicate the total amount in U.S. dollars:

*Meal Expenses*

1. Please provide information about how the participant will receive meals at the host institution specifically and during their time in country:
2. Who will provide/pay for the participant’s meals? Select all that apply:

**□** IREX **□** Host institution **□** U.S. Embassy **□** Fulbright Commission

**□** Other:

1. If IREX is to provide funds to the participant for their meals, please indicate the total amount in U.S. dollars:
2. If an in-country partner, such as the host institution and/or the U.S. Embassy/Fulbright Commission, is providing cash to the participant or in-kind cost sharing to cover meal expenses, please indicate the total amount in U.S. dollars:

*In-Country Travel Expenses*

1. Will any of the following means of local transportation be provided to the teacher as part of the program (select all that apply)?

**□** Daily transportation to and from the host institution

**□** Transportation from the host country airport after arrival

**□** Transportation to the host country airport for end of program departure

**□** Other:

1. Who will fund the in‐country travel arrangements portion of the cost share? Select all that apply:

**□** IREX **□** Host institution **□** U.S. Embassy **□** Fulbright Commission

**□** Other:

1. If IREX is to provide funds to the participant for their in-country transportation, please indicate the total amount in U.S. dollars:
2. If an in-country partner, such as the host institution and/or the U.S. Embassy/Fulbright Commission, is providing cash to the participant or in-kind cost sharing to cover transportation expenses, please indicate the total amount in U.S. dollars:

*Other Expenses*

1. If applicable, please describe any other expenses (i.e. translation services, assistance with field visits, etc.) for which IREX should provide funds to the participant, or that will be paid for in cash or in-kind by the host institution and/or the U.S. Embassy/Fulbright Commission:
2. If IREX is to provide funds to the participant for other expenses, please indicate the total amount in U.S. dollars:
3. If the host institution and/or the U.S. Embassy/Fulbright Commission is providing cash to the participant or in-kind cost sharing to cover other expenses, please indicate the total amount in U.S. dollars:

*Total Expenses*

Summarize the information provided above by completing the following table with the amounts in U.S. dollars that will be provided for the participant’s lodging, meals, transportation, and other needs. Indicate **cash to be provided to the participant in green** and **in-kind cost sharing in blue**.

|  |  |
| --- | --- |
|  | Amount provided to participant in **cash** or **in-kind cost sharing** |
|  | **IREX** | **Host Institution** | **U.S. Embassy/Fulbright Commission** |
| **Lodging** |  |  |  |
| **Meals** |  |  |  |
| **Transportation** |  |  |  |
| **Other** |  |  |  |

**Other Information**

Please provide information about anything else that relates to this Fulbright DAST project that IREX should know about: