cover letter	structure					completed																vocabulary	grammar	clean & neat
may-16						1st paragraph			2nd paragrahp				3rd paragraph			4th paragraph								
Social Integration	your address	their address	date	Dear,	yours sincerely	vacancy	I saw it	my title	academic qualif	skills/experi	education	future plans	reputation	values	flatter	available interv	available work	more inform	desire interview	I look forward	sign			